

DEPARTMENT OF ENVIRONMENTAL QUALITY – WATER DIVISION  
FY 2011 APPLICATION FOR STATE ASSISTANCE  
WASTEWATER REVOLVING LOAN FUND

**SECTION A - ORGANIZATIONAL DATA**

Name of Loan Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

Name of Consulting Engineer: \_\_\_\_\_

Engineer Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

**SECTION B - PROPOSED FINANCING**

**PROJECT FUNDING**

a) Amount of VRLF Loan Funds Requested \$ \_\_\_\_\_

SOURCE	CHECK <input checked="" type="checkbox"/> IF COMMITTED	AMOUNT
1) _____	<input type="checkbox"/>	\$ _____
2) _____	<input type="checkbox"/>	\$ _____
3) _____	<input type="checkbox"/>	\$ _____

b) Total Other Funding Available (1 + 2 + 3 ...) \$ \_\_\_\_\_

c) Total Project Cost (a + b) \$ \_\_\_\_\_

**5 YEAR CASH FLOW NEEDS PROJECTION (LOANS OF \$10,000,000 OR MORE)**

If the Amount of VRLF Loan Funds Requested (*line a above*) is \$10,000,000 or greater, provide a realistic projection of your cash flow needs from this loan over the following calendar years. (*Should add up to the amount of the total loan request in line a*)

20010	2011	2012	2013	2014
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

**TYPE OF SECURITY**

CHECK ☒ THE BOX BESIDE THE TYPE OF SECURITY APPLICANT ANTICIPATES PROVIDING

Pledge of Revenue of the Sewer System Only ☐

Pledge of Revenue of Water and Sewer System ☐

General Obligation of the Locality ☐

### **SECTION C - WATER QUALITY DATA**

NPDES Permit Number: VA \_\_\_\_\_

Name of Stream to which  
flow is, or will be discharged \_\_\_\_\_

River Basin for Receiving Stream \_\_\_\_\_

### **SECTION D -BRIEF PROJECT DESCRIPTION AND STATEMENT OF NEED**

*Please include a description of Treatment units, capacities of treatment works, sizes and respective lengths of sewer line, new service being provided, system upgrade and/or expansion, Rehabilitation etc. Describe the need for the proposed project. Needs should be in areas of restoring, protecting or preventing pollution in State waters. Reference and attach all pertinent documentation, i.e.: noncompliance letters from regulatory agencies, Consent or Special Orders, documentation of public health concerns, etc.*

(attach additional pages if necessary)

### **SECTION E - DEMONSTRATION OF ANY EXTRAORDINARY NEEDS**

*Describe any extraordinary trends and/or conditions such as reduction or loss in tax base and/or revenues, high utility cost, etc., which should be taken into consideration by reviewing agency.*

(attach additional pages if necessary)

**SECTION F - READINESS-TO-PROCEED****PROJECT STATUS**

Status of Preliminary Engineering \_\_\_\_\_

Status of Environmental Review \_\_\_\_\_

*If the Environmental Assessment is complete provide items 1) and 2) below*

1) Name of clearance and issuing agency \_\_\_\_\_

2) Date issued \_\_\_\_\_

Status of Final Plans &amp; Specifications \_\_\_\_\_

**ANTICIPATED SCHEDULE***Schedule Item Description**Date*

a. Submittal of Final Plans \_\_\_\_\_

b. Plans and Specs Approved (VHD/DEQ) \_\_\_\_\_

c. Advertise for Bids \_\_\_\_\_

d. Award Contracts \_\_\_\_\_

e. Estimated Construction Time \_\_\_\_\_ (expressed in months)

**SECTION G - STATISTICAL DATA****SEWER USERS**

SERVICE AREA JURISDICTIONS	NUMBER OF EXISTING RESIDENTIAL SEWER CONNECTIONS	NUMBER OF PROJECTED RESIDENTIAL SEWER CONNECTIONS AT COMPLETION OF PROJECT

Existing Wastewater Treatment Flows (gpd) \_\_\_\_\_

% Domestic Flow \_\_\_\_\_

% Industrial/Commercial Flow \_\_\_\_\_

Existing Average Monthly  
Charge Per Household for Sewer \$ \_\_\_\_\_**Attach Currently Approved Sewer Rate Schedule**Average Residential  
Connection Fees for Sewer \$ \_\_\_\_\_

When were rates last increased? Date of Increase \_\_\_\_\_

Details of Rate Increase \_\_\_\_\_

## **SECTION H - PROJECT BUDGET INFORMATION**

Administration Expense	\$ _____	
Land, right-of-way	\$ _____	
Architectural Engineering Basic Fees	\$ _____	
Project Inspection Fees	\$ _____	
Other (Explain) _____	\$ _____	
Treatment Plant Construction	\$ _____	
Interceptor Line Construction	\$ _____	
Collector System Construction	\$ _____	
I & I Rehabilitation	\$ _____	
Equipment Purchase/Installation	\$ _____	
Contingencies	\$ _____	
<b>TOTAL</b>		<b>\$ _____</b>

## **SECTION I - FINANCIAL DATA**

### **ANNUAL OPERATION, MAINTENANCE & REPLACEMENT COST (O,M & R) FOR PROPOSED SEWER FACILITIES**

a) Labor	\$ _____	
b) Utilities	\$ _____	
c) Materials	\$ _____	
d) Miscellaneous Expenses	\$ _____	
e) Equipment Replacement	\$ _____	
f) Other _____	\$ _____	
g) TOTAL O, M & R COST FOR PROPOSED SEWER FACILITIES		<b>\$ _____</b>

### **ESTIMATED TOTAL ANNUAL FACILITIES COSTS (SEWER FACILITIES ONLY)**

Existing + Proposed Sewer Facilities Only - **Exclude water operation cost.**

h) Net O, M & R (for existing facilities)	\$ _____	
i) Existing Annual Debt Service	\$ _____	
j) O, M & R for Proposed Facilities ( from line g )	\$ _____	
TOTAL ESTIMATED ANNUAL FACILITIES COST ( h+i+j )		<b>\$ _____</b>

### **SOURCES OF REVENUES AS A PERCENTAGE OF TOTAL ANNUAL SEWER REVENUES**

Residential Share _____ %	Non-Residential Share(Industrial/Commercial) _____ %
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**SECTION J**  
**(FOR ALL PROJECTS REQUESTING CONSIDERATION FOR GREEN RESERVE PROJECT FUNDING)**

**DESCRIPTION OF HOW PROJECT RELATES TO**  
**WATER EFFICIENCY/REUSE - ENERGY EFFICIENCY - GREEN INFRASTRUCTURE- ENVIRONMENTAL INNOVATION**

*Please include a description of how project relates to Water Efficiency/Reuse, Energy Efficiency, Green Infrastructure and/or Environmental Innovation.*

(attach additional pages if necessary)

**SECTION K - ASSURANCES AND CERTIFICATIONS**

The undersigned representative of the applicant certifies that the information contained herein and the attached statements and exhibits are true, correct and complete to the best of their knowledge and belief. The undersigned also agrees to clarify or supplement information pertaining to this application upon request.

CHIEF ADMINISTRATIVE OFFICER OF APPLICANT

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION L - REQUESTED ATTACHMENTS**

- I. Attach one copy of the Latest Interim (unaudited) Financial Statement
- II. Attach two copies of the current year budget
- III. Attach current rate schedule for water and sewer rates
- IV. Attach listing of 10 largest users of sewer system and of water system ( reference page 3 )